

**MONTANA BOARD OF REGENTS OF HIGHER EDUCATION**  
**ITEM 137-107-R1107**

**Policy and Procedures Manual**

SUBJECT: ACADEMIC AFFAIRS

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Section: 301.5.5 Equivalent Course  
Identification and Numbering

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**Board Policy:**

The purpose of this policy is to facilitate the transfer of credits among units of the Montana University System by implementing a process by which courses found to be equivalent throughout the system are identified with a common number and title.

1. The board adopts the following process for identifying equivalent courses within the Montana University System:
  - a. The commissioner of higher education will oversee a process by which undergraduate courses in the Montana University System will undergo a discipline-based faculty review to determine, and periodically review, equivalency under this policy.
  - b. Courses determined to be equivalent shall be accepted as if the courses had been taken at the receiving campus.
  - c. The commissioner, after appropriate consultation within the system, shall assign each equivalent course a common course prefix, number and name.
  - d. Courses will be presumed to have the same number of credits, with exceptions granted by the councils or the commissioner, as appropriate.
2. The commissioner of higher education will provide direction and assistance, establish progress measures, and report to the board of regents on the implementation of a system of applying common course numbers to equivalent courses.