

MONTANA BOARD OF REGENTS

LEVEL II REQUEST FORM

Item No.:	138-2705-R0108	Date of Meeting:	January 10, 2008
Institution:	MSU Billings		
Program Title:	AA Rehabilitation and Related Services		

Level II proposals require approval by the Board of Regents.

Level II action requested (check all that apply): Level II proposals entail substantive additions to, alterations in, or termination of programs, structures, or administrative or academic entities typically characterized by the (a) addition, reassignment, or elimination of personnel, facilities, or courses of instruction; (b) rearrangement of budgets, cost centers, funding sources; and (c) changes which by implication could impact other campuses within the Montana University System and community colleges. Board policy 303.1 indicates the curricular proposals in this category:

- 1. Change names of degrees (e.g. from B.A. to B.F.A.)
- 2. Implement a new minor or certificate where there is no major or a major;
- 3. Establish new degrees and add majors to existing degrees;
- 4. Expand/extend approved mission; and
- 5. Any other changes in governance and organization as described in Board of Regents' Policy 218, such as formation, elimination or consolidation of a college, division, school, department, institute, bureau, center, station, laboratory, or similar unit.

Specify Request:

In response to the need for interns and Licensed Addiction Counselors, MSU Billings has established a successful Associates of Arts program to satisfy local and regional requirements. The program prepares graduates to serve in an entry-level capacity in Human Service Agencies, as well as to intern as Chemical Dependency Counselors under approved supervision within recognized agencies. The need for addictions counselors in the state of Montana continues to grow with the increasing number of people being served. This program has strong support from the community. We are requesting approval to establish the degree title of Associate of Arts in Rehabilitation and Related Services. The program was approved by the MSU Billings Academic Senate in 2005.

8.11.105 COMMERCE

8.11.105 NON-RESIDENT CHEMICAL DEPENDENCY COUNSELOR SERVICES (1) Non-resident consulting chemical dependency counselor services defined in 37-35-201, MCA, may be rendered to individuals, groups, corporations or the public for compensation or fee.

(2) To provide such services and engage in such activities in the state of Montana, a chemical dependency counselor duly licensed in the state of the counselor's residence shall file with the program a completed and notarized form provided by the program, stating the nature, location and duration of such services that exceed 10 days within any calendar year.

(3) A letter verifying termination of said services shall be filed with the program at the time of termination. (History: Sec. 37-35-103, MCA; IMP, Sec. 37-35-201, MCA; NEW, 1998 MAR p. 1408, Eff. 5/29/98.)

8.11.106 EDUCATION REQUIREMENT (1) Applicants for counselor certification must meet one of the following three education requirements, and must provide information regarding the chemical dependency treatment setting in which the 1000 hours supervised chemical dependency counseling experience will be completed, as well as the name of the certified counselor approved to supervise chemical dependency counseling experience. Applicants must provide certified transcripts or certificates of completion as proof of successful completion of one of the following education programs:

(a) a baccalaureate degree in alcohol and drug studies, psychology, social work, counseling or a related field from an accredited college or university; or

(b) an associate of arts or applied science degree in alcohol and drug studies, chemical dependency or substance abuse from an accredited college or university; or

(c) graduation from a formal chemical dependency counselor training program which is at least one year in duration and has been approved by the department or recognized under the laws of another state. The formal training program must include 400 hours of classroom preparation and 1600 hours of documented clinical training. Applicants must submit a certificate of graduation with application, as well as a description of the curriculum and training provided.

8-320 6/30/03 ADMINISTRATIVE RULES OF MONTANA

ARM is current as of the quarter date listed above. Not every page will reflect the current quarter date. Pages are dated for the quarter in which they were printed. To determine if any action is pending on a rule, consult the accumulative table and the table of contents found in the latest issue of the [Montana Administrative Register](#).

CHEMICAL DEPENDENCY COUNSELORS [8.11.107](#)
CERTIFICATION PROGRAM

(2) All education requirements must include 270 contact hours of specific chemical dependency or counseling courses. These are contact hours that may be obtained through academic course work, approved workshop training or approved home study courses. The 270 hours must include minimum hours in each of the following areas:

- (a) chemical dependency assessment and patient placement (must include chemical dependency assessment, biopsychosocial testing, diagnosis, referrals and patient placement); 30 hours
- (b) counseling; 45 hours
- (c) pharmacology (must include drug classification, effects, detoxification and withdrawal); 12 hours
- (d) ethics (ethics for addiction counselors); 6 hours
- (e) alcohol and drug studies; 30 hours
- (f) treatment planning and documentation 15 hours
- (g) multi-cultural competency - knowledge of and sensitive to the cultural factors and needs of diverse populations and demonstrate competency in applying culturally relevant skills. 12 hours

(History: Sec. [37-35-103](#), MCA; [IMP](#), Sec. [37-35-202](#), MCA; [NEW](#), 1998 MAR p. 1408, Eff. 5/29/98; [AMD](#), 2000 MAR p. 2963, Eff. 10/27/00.)

[8.11.107](#) REQUIRED SUPERVISED EXPERIENCE (1) Six months (1000 hours) of supervised chemical dependency counseling experience in an approved chemical dependency treatment setting is required for certification. The supervised experience may be gained through paid work experience, academic internship hours or unpaid volunteer work if the applicant is supervised by a Montana certified chemical dependency counselor in an approved treatment setting. The counseling experience must be completed in not more than two different treatment settings. (Internship hours earned through an academic chemical dependency field placement program are not included in the limit of two treatment settings.)

ADMINISTRATIVE RULES OF MONTANA 6/30/03 8-321

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138-2705-R0308: Description of Program:

The need for addictions counselors in the state of Montana continues to grow with the increasing number of people requiring services. The program prepares graduates to serve in an entry-level capacity in Human Service Agencies, as well as to intern as Chemical Dependency Counselors under approved supervision within recognized agencies. The curriculum is determined both by the University system and the state legislature. The state mandates an AA in Chemical Dependency Counseling (MCA 37-35-202 paragraph 2(b)) plus specific hours of instruction in precisely defined chemical dependency categories (ARM 8.11.107)

Program Course Requirements:

To graduate, students must successfully acquire 60 credit hours following the curriculum defined below:

General Education Requirements 37

Required Courses

REHA 301 Principles of Counseling and Group Therapy	3
HS/REHA 345 Legal, Ethical and Professional Issues in the Human Services	3
REHA 201 Introduction to Diversity	3
REHA 406 Case Conceptualization	3
REHA 453 Case Management	3
HS 385 Behavioral Pharmacology in HS	3
HPE 411 Drug and Alcohol Education	3
REHA 497 Capstone in Chemical Dependency	2

Total Required Course Credits 23

Total Required Course credits for Degree 60

Assessment Plan:

The progress of graduates is tracked. Course content is modified dependent upon feedback from graduates who are LACs and recent interns. The current Advisory board is also instrumental in assessing the program. Should the requested change be granted, informal contacts with Advisory Board members will continue as they are professional members of the community representing the primary agencies that supervise program interns and hire graduates. Additionally, faculty maintain close contact with each individual site internship supervisor. Site supervisors provide assessment of curricular preparedness of students and faculty oversight of student internship experiences. These data are used to inform curriculum and review processes. In addition, students provide official and informal feedback for each class.

Montana Code Annotated 2003

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37-35-202. Licensure requirements -- examination -- fees. (1) To be eligible for licensure as a licensed addiction counselor, the applicant shall submit an application fee in an amount established by the department by rule and a written application on a form provided by the department that demonstrates that the applicant has completed the eligibility requirements and competency standards as defined by department rule.

(2) A person may apply for licensure as a licensed addiction counselor if the person has:

(a) received a baccalaureate degree in alcohol and drug studies, psychology, sociology, social work, counseling, or a related field from an accredited college or university; or

(b) received an associate of arts degree in alcohol and drug studies, addiction, or substance abuse from an accredited institution.

(3) Prior to becoming eligible to begin the examination process, each person shall complete supervised work experience in an addiction treatment program as defined by the department, in an internship approved by the department, or in a similar program recognized under the laws of another state.

(4) Each applicant shall successfully complete a competency examination process as defined by rules adopted by the department.

(5) A person holding a license to practice as a licensed addiction counselor in this state may use the title "licensed addiction counselor".

History: En. Sec. 5, Ch. 507, L. 1997; amd. Secs. 9, 10, Ch. 23, L. 2001.