***CAMPUS LETTERHEAD***

# MEMO

**TO:** Sheila Stearns, Commissioner of Higher Education

**FROM:** President/Chancellor/Dean

**DATE:**

**RE:** BOR Policy 1909 Competition with Private Sector

In accordance with Board of Regents Policy 1909, ***CAMPUS NAME*** has the following to report:

1. **What steps have you taken to make information about this policy available on campus and to the public?**
2. **What process have you put in place to ensure that there is an annual review of activities that your campus markets, that appear to be focused on the generation of income, and that may compete with the private sector?**
3. **What public/private partnerships have you sought in areas of potential competition with the private sector?**
4. **Have you had complaints about unfair competition brought formally or informally and, if so, have you been successful in resolving them through an informal process?**
5. **Have any formal complaints been filed by business organizations that believe they have been the victim of unfair competition?**