



Board of Regents' Reports

Cycle of Required Reports

REPORTING CYCLES

Annually

Each campus shall submit a Conflict of Interest Report pursuant to Policy 770.

Bi-Annually

The operating agreements between campuses and affiliated foundations must be reviewed and approved by the BOR at least every two years. BOR Policy 901.9

The commissioner shall submit a report summarizing the tuition proceeds and contractual commitments for debt repayment in regard to the Montana Rural Physicians Incentive Program pursuant to Policy 940.25

Tri-Annually

Campus mission statements shall be reviewed by the BOR pursuant to Policy 219.

A number of reports are required by BOR Policy to be made to the board from the commissioner or from the campuses. A list of those and when they are due follows:

January Meeting

Research campuses shall submit Federal Initiatives Reports and Research & Technology Transfer Reports pursuant to Policy 401.

May Meeting

Campuses shall report existing BOR authority for building projects pursuant to Policy 1003.7.

Campuses and the commissioner's office shall provide an update on the status of the negative fund balance projections given to BOR at the previous November meeting pursuant to Policy 901.11.

At the May meeting in even-numbered years, each university shall report on legislative authority pursuant to Policy 1003.7

By July 1

Annual employee disclosures of service on governing or policy-making boards shall be submitted to the commissioner and the Board of Regents, pursuant to Policy 760.

By October 1

Campuses shall submit audited financial statements and a list of foundation officers, directors, or trustees pursuant to Policy 901.9.

By November 1

A Negative Funds Report from the campuses, agencies and OCHE will be made pursuant to Policy 901.11.

An Internal Program Review Report will be submitted pursuant to Policy 303.7.

One-Time Reports

Campuses must develop and submit Multicultural Diversity Action Plans. Revisions must be submitted to the commissioner pursuant to Policy 1902.

By September 30, 2009, in conjunction with changes to Policy 301.7, College Preparatory Program, the commissioner will present a report to the BOR summarizing and analyzing the data and making recommendations.