

**THE MONTANA UNIVERSITY SYSTEM**  
 Inventory and Validation of Fees -- Fiscal Years 2006 and 2007  
 Non-Mandatory Fees -- Rates per Semester

Unit Name:

**UM - Helena College of Technology**

**APPROVED**

NAME OF FEE	RUBRIC	BOR AUTHORIZATION	CURRENT FY05 FEE	FY 06 FEE	% CHANGE	FY 07 FEE	% CHANGE	FUND	DESCRIPTION
<b>Current Unrestricted Fees</b>									
Application Fee		71-7001-R0691	\$ 30.00	\$ 30.00	0.0%	\$ 30.00	0.0%	31004	Nonrefundable one-time charge to all enrolling students.
Late Registration Fee		71-7001-R0691	\$ 40.00	\$ 40.00	0.0%	\$ 40.00	0.0%	31004	Charge to all students registering after established registration period.
Returned Check Fee		71-7001-R0691	\$ 15.00	\$ 15.00	0.0%	\$ 15.00	0.0%	31004	Charge assessed for any returned checks.
Transcript Fee		98-001-R0398	\$ 3.00	\$ 3.00	0.0%	\$ 3.00	0.0%	31004	Charge for additional transcripts after a student receives first copy free.
Drop/Add Fee		98-001-R0398	\$ 10.00	\$ 10.00	0.0%	\$ 10.00	0.0%	31004	Charge for any class schedule change after 1st change, or any change after 15th day.
Deferred Payment Service Fee		114-107-R0302	\$ 30.00	\$ 30.00	0.0%	\$ 30.00	0.0%	31004	Administrative Charge per semester for students electing installment payment of fees.
Deferred Payment Late Fee		114-107-R0302	\$ 15.00	\$ 15.00	0.0%	\$ 15.00	0.0%	31004	Late Charge assessed for delinquent payment on deferred payment installments.
E-Commerce Fee		127-101-R0505	\$ -	\$ 10.00	100.0%	\$ 10.00	0.0%	31004	Per transaction charged to persons making on-line payments to the College via credit card or e-check.
Single Admissions File Fee		127-101-R0505	\$ -	\$ 8.00	100.0%	\$ 8.00	0.0%	31004	Charge to students wishing to have a certified copy of their admissions file for transferring to another campus.
<b>Designated Fees</b>									
Health Program Liability Insurance		123-101-R0504	Varies	Varies		Varies		33040	Program fee charged once a semester to practical nursing and emergency medical technician students based on cost. Previous Item 58-7016-R0388.
Materials - Aircraft Rescue & Fire Fighting		127-101-R0505		\$ 100.00	100.0%	\$ 100.00	0.0%	33040	Class fee charged to students to defray material costs. (FF210)
Materials - Aviation		127-101-R0505	\$ 25.00	\$ 26.00	4.0%	\$ 27.00	3.8%	33040	Program fee charged once a semester to students to defray materials cost. (Previous Item: 123-101-R0504)
Materials - CISCO		127-101-R0505	\$ 30.00	\$ 31.20	4.0%	\$ 32.40	3.8%	33040	Program fee charged once a semester to students to defray materials cost. (Previous Item: 123-101-R0504)
Materials - Electronics		127-101-R0505	\$ 40.00	\$ 41.60	4.0%	\$ 43.30	4.1%	33040	Program fee charged once a semester to students to defray materials cost. (Previous Item: 123-101-R0504)

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Materials - EMT Class Fee		127-101-R0505	\$ 25.00	\$ 30.00	20.0%	\$ 30.00	0.0%	33040	Class fee charged to students to defray materials cost. (PS105) (Previous Item: 119-115-R0503)
Materials - Fire Service Professional Qualification		127-101-R0505	\$ -	\$ 125.00	100.0%	\$ 125.00	0.0%	33040	Class fee charged to students to cover the cost of the certification test and supplies. (FF250)
Materials - Nursing - Name Tag		127-101-R0505	\$ 8.25	\$ 12.00	45.5%	\$ 12.00	0.0%	33040	Program fee charged to students one time to cover cost of a name tag. The fee will be applied to students in the PN program and the fee will be applied to students in the ASRN program. (Previous Item: 123-101- R0504)
Materials - Nursing - Pin		123-101-R0504	\$ 36.00	\$ 36.00	0.0%	\$ 36.00	0.0%	33040	Program fee charged to students one time to cover cost of a nursing pin. The fee will be applied to students in the PN program and the fee will be applied to students in the ASRN program.
Materials - Nursing - Test		123-101-R0504	\$ 35.00	\$ 35.00	0.0%	\$ 35.00	0.0%	33040	Program fee charged to students one time to cover cost of the nursing test. The fee will be applied to students in the PN program and the fee will be applied to students in the ASRN program.
Materials - Protective Services		127-101-R0505	\$ 35.00	\$ 50.00	42.9%	\$ 50.00	0.0%	33040	Program fee charged once a semester to students to defray materials cost. (Previous Item: 123-101-R0504)
Materials - Welding Core		127-101-R0505	\$ -	\$ 100.00	100.0%	\$ 100.00	0.0%	33040	Program fee charged once a semester to students taking core Welding program courses.
Materials - Welding Related		123-101-R0504	\$ 50.00	\$ 50.00	0.0%	\$ 50.00	0.0%	33040	Class fee charged to students taking a Welding class as a related course from another program.
Science Lab Fee		127-101-R0505	\$ 15.00	\$ 15.60	4.0%	\$ 16.20	3.8%	33040	Class fee to defray costs of consumable supplies in science lab courses. (SCI-101, 103, 104, 150, 201, 203, 207, 208, 210, 211 and 250)
Academic Placement Test		119-115-R0503	\$ 15.00	\$ 15.00	0.0%	\$ 15.00	0.0%	33040	Charge to students for taking the assessment test.
Student ID Fee		119-115-R0503	\$ 12.50	\$ 12.50	0.0%	\$ 12.50	0.0%	33040	Charge for each ID card issued.
Student ID Fee		119-115-R0503	\$ 10.00	\$ 10.00	0.0%	\$ 10.00	0.0%	33040	Charge for each ID card replacement.
Graduation Fee		103-001-R0599	\$ 25.00	\$ 25.00	0.0%	\$ 25.00	0.0%	33040	One-time charges to graduating students whom request a certificate/diploma.
Distributed Learning Fee		114-107-R0302	\$ 25.00	\$ 25.00	0.0%	\$ 25.00	0.0%	33040	This max per credit fee will partially defray the costs associated with courses delivered to sites throughout Montana through either personal meeting or telecommunication systems.
Orientation Fee		119-115-R0503	\$ 15.00	\$ 15.00	0.0%	\$ 15.00	0.0%	33040	Charged to orientation participants to defray cost of materials, meals and administration.

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Continuing Education (minimum per day)		119-115-R0503	\$ 100.00	\$ 100.00	0.0%	\$ 100.00	0.0%	33040	The units of the Montana University System are authorized to charge a fee of \$70.00 per course minimum for each participant in continuing education courses. Charged to cover costs on noncredit courses including state training courses.
<b>Agency</b>									