Montana Board of Regents
ACADEMIC PROPOSAL REQUEST FORM

ITEM #171-000-LI0416

Submission Month or Meeting: April 2016

Institution: Helena University
CIP Code: 0.00

Program/Center/Institute Title: C.T.S in Kayaking

Includes (please specify below): Online Offering Options

**This is what will be shown in the degree inventory, should match catalogue. Degree designation is abbreviated with capitalization/periods.**

Please mark the appropriate type of request and submit with an Item Template and any additional materials, including those listed in parentheses following the type of request. For more information pertaining to the types of requests listed below, how to complete an item request, or additional forms please visit http://mus.edu/che/arsa/preparingacademicproposals.asp.

X A. Level I:

Campus Approvals

1a. Placing a postsecondary educational program into moratorium (Program Termination and Moratorium Form)

1b. Withdrawing a postsecondary educational program from moratorium

2. Adding, re-titling, terminating or revising a campus certificate of 29 credits or less

X

3. Adding a B.A.S./A.A./A.S. area of study

4. Offering an existing postsecondary educational program via distance or online delivery

OCHE Approvals

5. Re-titling an existing postsecondary educational program

6. Terminating an existing postsecondary educational program (Program Termination and Moratorium Form)

7. Consolidating existing postsecondary educational programs (Curriculum Proposal Form)

8. Adding a new minor where there is a major or an option in a major (Curriculum Proposal Form)

9. Revising a postsecondary educational program (Curriculum Proposal Form)

10. Adding a temporary C.A.S. or A.A.S. degree program Approval limited to 2 years
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B. Level II:

1. Establishing a new postsecondary educational program (Curriculum Proposal and Completed Intent to Plan Form)

2. Exceeding the 120 credit maximum for baccalaureate degrees Exception to policy 301.11

3. Forming, eliminating or consolidating an academic, administrative, or research unit (Curriculum or Center/Institute Proposal and Completed Intent to Plan Form, except when eliminating or consolidating)

4. Re-titling an academic, administrative, or research unit

Specify Request:

Helena University intends to establish a 29 credit C.T.S. in Kayaking. **This section should be completed with specific details. It can be similar to the explanation on the item template.**