**VOLUNTARY COMPLIANCE PLAN**

[CAMPUS]

This Voluntary Compliance Plan addresses the findings described in the Letter of Findings from the Office of the Commissioner of Higher Education (OCHE), dated [DATE], which summarized the results of OCHE’s compliance review conducted on [DATE].

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| Section | Specific Corrective Action to be Completed | Responsible Person(s) | Target Completion Date | How Completion of Remedy will be Reported and Verified to OCHE |
| EXAMPLE  1.3 Annual Public Notification: Expand dissemination of the annual notice of nondiscrimination to the general public in English and Spanish | Publish the annual notice of nondiscrimination in The Sample Times, in the local Spanish language newspaper, and on the website in English and Spanish prior to the first day of the 2021-2022 school year. | President | August 2021 | Will provide a copy of the published notice from both newspapers to OCHE. |
| EXAMPLE  6.2 Career and Technical Education Programs Open to All Students: Eliminate and prevent any steering of students into or away from particular CTE programs on the basis of sex or disability. | Provide training to counselors regarding sex stereotyping, and the prohibition against directing or urging students to enroll in particular career or program or predicting a student’s prospects for success in any career or program based upon the student’s sex or disability. Provide training to counseling staff, as well as other administrators and faculty on the requirements of Title IX related to pregnancy. | President | September 2021 | Will send OCHE an email confirming that the training(s) has occurred, including the date(s) of the training(s), the agenda(s) for the training(s), and the number of counselors and any other college personnel that attended. |
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| President Signature | Date |