

According to BOR Building and Facility Fee Uses:

**Approval Requirements** – the following mandatory fees require specific Board of Regents approval as set forth below.

1. Building and Facility Fee Uses

- A. When a construction project to be financed by new or existing building fees in an amount more than \$200,000, an election or survey of student opinion shall be conducted by the duly constituted student government organization on the proposition. The determination of which means of ascertaining student views is to be used shall be made by the campus administration in consultation with the student government.
- B. The president or chancellor of a campus shall report the result of the election or survey to the Commissioner of Higher Education who shall apprise the Board of Regents of it to assist the Board in making its decision regarding the establishment of a new fee or major construction.

Dean Sandra Bauman consulted the following 2020-2021 Associated Students of Helena College (ASHC) Officers and Senators:

- Jocelyn Norman, ASHC President
- Michele Werle, ASHC Vice President
- Cole Mergenthaler, ASHC Business Manager
- Hunter Brooks, ASHC Secretary
- Nicole Ponce, Student Senator
- Mishwa Bhavsar, Student Senator
- Thai Nguyen, Student Senator
- Austin Stewart, Student Senator

Seven out of eight students responded to Dean Bauman's request for authorization for spending from the Student Union fee; an increase from \$300,000 to \$650,000 due to increased costs for construction and materials, and an expanded footprint of the project.

*I write to you today as representatives of our student body. As you know, in 2019 we requested authorization to spend \$300,000 from the Student Union Fee pot, funded by a mandatory fee charged to all students. I have attached the ASHC approval form that time to this email. The \$300,000 request was to remodel the Student Center spaces on both campuses.*

*As of January 2021, the Airport Campus Center is completed, and we plan to begin construction on the Donaldson Campus this summer. Because of the increased cost of materials, and the expanded footprint of the Student Center in order to provide more space for ASHC activities, we are requesting authority from the Montana Board of Regents to utilize more from that fee pot. We are asking for authority to spend up to \$350,000 more from the fee pot. I have attached documents with the specific details on the scope of the project. These are the documents we will present to the Board of Regents, upon your approval of this use of funds.*

*There is an adequate balance in this fee pot to allow for this additional use of funds, and still leave a healthy balance in the account over approximately \$200,000. This is a fee paid by students specifically for the construction and upkeep of the Student Centers.*

*Please reply to this email as soon as possible with your vote on whether or not you support the use of additional funds to complete this project. Thank you for your work to support and represent the students of Helena College!*

*Best regards,  
Sandy*

Please scroll down for student approval responses:

## Payne, Paige

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**From:** Norman, Jocelynn  
**Sent:** Friday, May 7, 2021 1:05 PM  
**To:** Bauman, Sandra; Werle, Michelle; Mergenthaler, Cole; Brooks, Hunter  
**Subject:** Re: request authorization for spending from Student Union fee

I vote yes and am in full support.

Jocelynn Norman

Montana 10 Student Coach  
jocelynn.norman@mail.helenacollege.edu  
1115 N Roberts St.  
Helena, MT 59601  
Helenacollege.edu

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**From:** Bauman, Sandra <Sandra.Bauman@HelenaCollege.edu>  
**Sent:** Friday, May 7, 2021 12:51 PM  
**To:** Norman, Jocelynn <Jocelynn.Norman@mail.helenacollege.edu>; Werle, Michelle <Michelle.Werle@mail.helenacollege.edu>; Mergenthaler, Cole <Cole.Mergenthaler@mail.helenacollege.edu>; Brooks, Hunter <Hunter.Brooks@mail.helenacollege.edu>  
**Subject:** request authorization for spending from Student Union fee

Hello ASHC Officers,

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There is an adequate balance in this fee pot to allow for this additional use of funds, and still leave a healthy balance in the account over approximately \$200,000. This is a fee paid by students specifically for the construction and upkeep of the Student Centers.

Please reply to this email as soon as possible with your vote on whether or not you support the use of additional funds to complete this project. Thank you for your work to support and represent the students of Helena College!

Best regards,  
Sandy

**Sandra Bauman, Ed.D. | Dean/CEO**

## Payne, Paige

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**From:** Werle, Michelle  
**Sent:** Friday, May 7, 2021 12:58 PM  
**To:** Bauman, Sandra; Norman, Jocelynn; Mergenthaler, Cole; Brooks, Hunter  
**Subject:** Re: request authorization for spending from Student Union fee

Hi Sandy!

I am really bummed that the costs increased, but even that said I think this is such an important project that will greatly benefit thousands of students in the years to come.

That said, You have my support to use the additional funding!

Thanks,  
Michelle

**Michelle Werle**  
(she/her/hers)

Vice President | ASHC

[Michelle.Werle@mail.helenacollege.edu](mailto:Michelle.Werle@mail.helenacollege.edu)

[1115 N. Roberts St.](#)

[Helena, MT 59601](#)

[Helenacollege.edu](http://Helenacollege.edu)

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**From:** Bauman, Sandra <Sandra.Bauman@HelenaCollege.edu>  
**Sent:** Friday, May 7, 2021 12:51:38 PM  
**To:** Norman, Jocelynn <Jocelynn.Norman@mail.helenacollege.edu>; Werle, Michelle <Michelle.Werle@mail.helenacollege.edu>; Mergenthaler, Cole <Cole.Mergenthaler@mail.helenacollege.edu>; Brooks, Hunter <Hunter.Brooks@mail.helenacollege.edu>  
**Subject:** request authorization for spending from Student Union fee

Hello ASHC Officers,

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## Payne, Paige

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**From:** Mergenthaler, Cole  
**Sent:** Friday, May 7, 2021 1:05 PM  
**To:** Werle, Michelle; Bauman, Sandra; Norman, Jocelynn; Brooks, Hunter  
**Subject:** Re: request authorization for spending from Student Union fee

I vote yes. Let's remodel.

Cole Mergenthaler

ASHC Business Manager/ Student Ambassador  
Cole.mergenthaler@mail.helenacollege.edu  
1115 N Roberts st  
Helena, MT 59601  
Helena college.edu

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**From:** Werle, Michelle <Michelle.Werle@mail.helenacollege.edu>  
**Sent:** Friday, May 7, 2021 12:57:46 PM  
**To:** Bauman, Sandra <Sandra.Bauman@HelenaCollege.edu>; Norman, Jocelynn <Jocelynn.Norman@mail.helenacollege.edu>; Mergenthaler, Cole <Cole.Mergenthaler@mail.helenacollege.edu>; Brooks, Hunter <Hunter.Brooks@mail.helenacollege.edu>  
**Subject:** Re: request authorization for spending from Student Union fee

Hi Sandy!

I am really bummed that the costs increased, but even that said I think this is such an important project that will greatly benefit thousands of students in the years to come.

That said, You have my support to use the additional funding!

Thanks,  
Michelle

**Michelle Werle**  
(she/her/hers)

Vice President | ASHC

[Michelle.Werle@mail.helenacollege.edu](mailto:Michelle.Werle@mail.helenacollege.edu)

[1115 N. Roberts St.](#)

[Helena, MT 59601](#)

[Helenacollege.edu](#)

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**From:** Bauman, Sandra <Sandra.Bauman@HelenaCollege.edu>  
**Sent:** Friday, May 7, 2021 12:51:38 PM  
**To:** Norman, Jocelynn <Jocelynn.Norman@mail.helenacollege.edu>; Werle, Michelle

## Payne, Paige

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**From:** Brooks, Hunter  
**Sent:** Friday, May 7, 2021 1:18 PM  
**To:** Bauman, Sandra  
**Subject:** Re: request authorization for spending from Student Union fee

I support it.

Hunter Brooks

Secretary | ASHC  
*Hunter.Brooks@mail.HelenaCollege.edu*  
1115 N Roberts St  
Helena, MT. 59601  
Helenacollege.edu

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**From:** Bauman, Sandra <Sandra.Bauman@HelenaCollege.edu>  
**Sent:** Friday, May 7, 2021 12:51 PM  
**To:** Norman, Jocelynn <Jocelynn.Norman@mail.helenacollege.edu>; Werle, Michelle <Michelle.Werle@mail.helenacollege.edu>; Mergenthaler, Cole <Cole.Mergenthaler@mail.helenacollege.edu>; Brooks, Hunter <Hunter.Brooks@mail.helenacollege.edu>  
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Please reply to this email as soon as possible with your vote on whether or not you support the use of additional funds to complete this project. Thank you for your work to support and represent the students of Helena College!

Best regards,  
Sandy

**Sandra Bauman, Ed.D. | Dean/CEO**

## Payne, Paige

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**From:** Bauman, Sandra  
**Sent:** Monday, May 10, 2021 9:25 AM  
**To:** Payne, Paige  
**Subject:** Fwd: request authorization for spending from Student Union fee

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**From:** Ponce,Coco <Coco.Ponce@mail.helenacollege.edu>  
**Sent:** Friday, May 7, 2021 6:55 PM  
**To:** Bauman, Sandra; Bhavsar, Mishwa; Nguyen, Thai; Stewart, Austin; ASHC Executive Officers  
**Subject:** Re: request authorization for spending from Student Union fee

Amendment to my last email:

I motion to approve additional funds (up to an additional \$350,000) from the Student Union Fee Pot to go towards the remodeling of the Student Center spaces.

If motioned is seconded and it goes to general vote, my vote is "yay."

Nicole "Coco" Ponce

Pronouns: She/Her, They/Them

☞Co-chair head of Safe Place (Helena College LGBTQA+ Club)☞

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**From:** Ponce,Coco <Coco.Ponce@mail.helenacollege.edu>  
**Sent:** Friday, May 7, 2021 3:28:50 PM  
**To:** Bauman, Sandra <Sandra.Bauman@HelenaCollege.edu>; Bhavsar, Mishwa <Mishwa.Bhavsar@mail.helenacollege.edu>; Nguyen, Thai <Thai.Nguyen@mail.helenacollege.edu>; Stewart, Austin <Austin.Stewart@mail.helenacollege.edu>; ASHC Executive Officers <Executive@mailumhelena.onmicrosoft.com>  
**Subject:** Re: request authorization for spending from Student Union fee

I motion to approve additional funds (up to an additional \$50,000, for a combined approved total of up to \$350,000) from the Student Union Fee Pot to go towards the remodeling of the Student Center spaces.

If motioned is seconded and it goes to general vote, my vote is "yay."

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**From:** Bauman, Sandra <Sandra.Bauman@HelenaCollege.edu>  
**Sent:** Friday, May 7, 2021 2:43 PM  
**To:** Bhavsar, Mishwa <Mishwa.Bhavsar@mail.helenacollege.edu>; Nguyen, Thai <Thai.Nguyen@mail.helenacollege.edu>; Ponce,Coco <Coco.Ponce@mail.helenacollege.edu>; Stewart, Austin

## Payne, Paige

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**From:** Bauman, Sandra  
**Sent:** Monday, May 10, 2021 9:23 AM  
**To:** Payne, Paige  
**Subject:** FW: request authorization for spending from Student Union fee

**Sandra Bauman, Ed.D. | Dean/CEO**

p: 406.447.6928 | f: 406.447.6397 | e: [sandra.bauman@helenacollege.edu](mailto:sandra.bauman@helenacollege.edu)



**Donaldson Campus** 1115 North Roberts, Helena, MT 59601

**Airport Campus** 2300 Airport Road, Helena, MT 59601

p: 406.447.6900 | [www.helenacollege.edu](http://www.helenacollege.edu)

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**From:** Bhavsar, Mishwa <[Mishwa.Bhavsar@mail.helenacollege.edu](mailto:Mishwa.Bhavsar@mail.helenacollege.edu)>  
**Sent:** Saturday, May 8, 2021 12:11 PM  
**To:** Bauman, Sandra <[Sandra.Bauman@HelenaCollege.edu](mailto:Sandra.Bauman@HelenaCollege.edu)>; Nguyen, Thai <[Thai.Nguyen@mail.helenacollege.edu](mailto:Thai.Nguyen@mail.helenacollege.edu)>; Ponce,Coco <[Coco.Ponce@mail.helenacollege.edu](mailto:Coco.Ponce@mail.helenacollege.edu)>; Stewart, Austin <[Austin.Stewart@mail.helenacollege.edu](mailto:Austin.Stewart@mail.helenacollege.edu)>  
**Subject:** Re: request authorization for spending from Student Union fee

I vote yes for spending additional \$3,50,000 towards building Donaldson Campus Student Center.

Regards,  
Mishwa

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**From:** Bauman, Sandra <[Sandra.Bauman@HelenaCollege.edu](mailto:Sandra.Bauman@HelenaCollege.edu)>  
**Sent:** Friday, May 7, 2021 2:43:27 PM  
**To:** Bhavsar, Mishwa <[Mishwa.Bhavsar@mail.helenacollege.edu](mailto:Mishwa.Bhavsar@mail.helenacollege.edu)>; Nguyen, Thai <[Thai.Nguyen@mail.helenacollege.edu](mailto:Thai.Nguyen@mail.helenacollege.edu)>; Ponce,Coco <[Coco.Ponce@mail.helenacollege.edu](mailto:Coco.Ponce@mail.helenacollege.edu)>; Stewart, Austin <[Austin.Stewart@mail.helenacollege.edu](mailto:Austin.Stewart@mail.helenacollege.edu)>  
**Subject:** request authorization for spending from Student Union fee

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## Payne, Paige

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**To:** Payne, Paige  
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**From:** Nguyen, Thai <[Thai.Nguyen@mail.helenacollege.edu](mailto:Thai.Nguyen@mail.helenacollege.edu)>  
**Sent:** Monday, May 10, 2021 8:35 AM  
**To:** Ponce,Coco <[Coco.Ponce@mail.helenacollege.edu](mailto:Coco.Ponce@mail.helenacollege.edu)>; Bauman, Sandra <[Sandra.Bauman@HelenaCollege.edu](mailto:Sandra.Bauman@HelenaCollege.edu)>; Bhavsar, Mishwa <[Mishwa.Bhavsar@mail.helenacollege.edu](mailto:Mishwa.Bhavsar@mail.helenacollege.edu)>; Stewart, Austin <[Austin.Stewart@mail.helenacollege.edu](mailto:Austin.Stewart@mail.helenacollege.edu)>; ASHC Executive Officers <[Executive@mailumhelena.onmicrosoft.com](mailto:Executive@mailumhelena.onmicrosoft.com)>  
**Subject:** RE: request authorization for spending from Student Union fee

I vote yes.

-Thai Nguyen

**From:** Ponce,Coco <[Coco.Ponce@mail.helenacollege.edu](mailto:Coco.Ponce@mail.helenacollege.edu)>  
**Sent:** Friday, May 7, 2021 6:56 PM  
**To:** Bauman, Sandra <[Sandra.Bauman@HelenaCollege.edu](mailto:Sandra.Bauman@HelenaCollege.edu)>; Bhavsar, Mishwa <[Mishwa.Bhavsar@mail.helenacollege.edu](mailto:Mishwa.Bhavsar@mail.helenacollege.edu)>; Nguyen, Thai <[Thai.Nguyen@mail.helenacollege.edu](mailto:Thai.Nguyen@mail.helenacollege.edu)>; Stewart, Austin <[Austin.Stewart@mail.helenacollege.edu](mailto:Austin.Stewart@mail.helenacollege.edu)>; ASHC Executive Officers <[Executive@mailumhelena.onmicrosoft.com](mailto:Executive@mailumhelena.onmicrosoft.com)>  
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