

Date: January 2024

To: Board of Regents

From: Sandra J. Bauman, Ed. D.
Dean/CEO, Helena College University of Montana

Subject: Campus Report for the January 2024 Board of Regents Meeting

eLearning & Faculty Development

- The accessibility workshop series has been very well attended with a total of 69 participants across seven workshops.
- A streamlined onboarding process for new adjunct faculty has been established, ensuring that they are promptly connected to training and available resources upon their hiring.
- Jelena (Instructional Designer and Technology Specialist) has been actively collaborating with the new faculty members to enhance course design and address accessibility concerns.
- Sophia (LMS Administrator) and Amy (eLearning Director) are currently taking the 18-week Canvas Certified Technical Admin training in readiness for the upcoming LMS transition.

Nursing:

- The Nursing department held the Fall Nurse Pinning Ceremony on December 15 honoring the 15 Registered Nursing graduates and 15 Practical Nursing graduates. Applications for the RN and PN Spring 2024 start were accepted on December 1, 2023. In addition to a good number of RN applications, we received several PN applications to our Helena and Hamilton locations.
- The department has filled the two FT faculty vacancies and now are fully staffed!
- ACEN accreditation site visit is planned for March 19-22, 2024. The faculty, director, and staff are finalizing the self-study report and preparing for this visit.
- Eighteen 11th and 12th grade East Helena High students toured the Nursing department in November to learn more about nursing. They got hands-on experience with the SimMan and giving injections to manikins.

Career Technical Education:

- Dick Anderson Construction donated the money needed to host an all-campus breakfast celebrating women in the skilled trades. The Pancakes and Power Tools event was held Tuesday, November 6 at the Helena College Airport Campus. Many campus staff and community members were present to cook and serve breakfast to the skilled trades students to promote and celebrate women in the trades.
- One of the Helena College machining students was featured in a news story. Caleb Daum is a full-time high school student and a full-time machining student at Helena College:

<https://www.ktvh.com/news/dual-enrollment-program-at-helena-college-encourages-high-school-students-to-pursue-interests>

- Helena College's Emergency Medical Technician class was the feature of a follow-up story. As the recipient of a Montana's Future at Work grant, Helena College can offer this class for free to high school students: <https://www.ktvh.com/news/high-school-students-encouraged-to-sign-up-for-emt-classes-at-helena-college>

TRIO SSS:

- TRIO SSS celebrated First Generation Faculty, Staff, and Students who have pioneered the educational landscape in pursuit of their educational, career, and personal goals on Nov. 8th, First Generation Day. Helena College has over 400 first-generation students. We had a panel of first-generation staff and students who shared inspiring stories that showed their resiliency and courage.



- TRIO staff took a professional development trip to UM Missoula to connect with TRIO staff, the Accessibility and Equity Center, and Mosaic to learn more about supporting neurodiverse students.
- Currently auditing and inputting student data in Student Access in preparation for the APR, TRIO's Annual Performance Report, to the DOE. The APR is scheduled to be released Dec. 6th

K-12 Partnerships:

- Helena College Dual Enrollment is once again promoting **Montana's Future at Work** grant to enroll high school students in our ECP 130, **Emergency Medical Technician (EMT) class**. Currently, five high school students are enrolled.
- **Spring registration is underway** and as of today, 40 students are enrolled for early college classes on the Helena College campus for a total of 226 credits. We have already welcomed 10 new students!
- Cheryl Ravenscroft, Assistant Director of K-12 Partnerships, continues to hold office hours every week at **East Helena High School**. In November she presented to 160 East Helena High juniors talking about what dual enrollment is and how the process works to enroll.

Community Education Center

- We are working with MSU Northern and OCHIE to transition the Montana Motorcycle Rider Safety Program to Helena College and the Community Education Center.
- Interviews have been scheduled for a Program Director
- Inventory for title transfers have been completed in Great Falls, Missoula, Helena, Bozeman, and Billings. Columbia Falls and Havre are the remaining inventory locations.
- We are working to transfer the Motorcycle Safety Foundation Software.
- The Community Education Center is working with HC Marketing and has launched a series of commercials based on healthcare programs provided by CEC.
- We are working with HC Marketing and Opportunity Bank of Montana to launch a marketing campaign to increase awareness about the program and enrollment.
- The CDL 3rd Party Testing has successfully worked with the Montana Motor Vehicle Division of the Department of Justice to transition out of the Merlin Licensing System into the CARS Licensing System.