

MONTANA BOARD OF REGENTS OF HIGHER EDUCATION  
Policy and Procedures Manual

SUBJECT: FINANCIAL AFFAIRS

Policy 940.21 — ~~Withholding registration, transcripts and diplomas from students owing debts~~ **Registration, transcripts, and diplomas for students owing debts.**

**Approved: June 7, 1980; Revised: November 18, 1999**

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**Board policy**

~~A. Each president or chancellor is authorized to refuse to register a student who has an overdue debt owing to the campus.~~

~~B. Transcripts and diplomas may be withheld from any student who owes regular fees and charges (including room and board).~~

~~C. The president or chancellor is also authorized to refuse to register a student who has an overdue debt owing to any campus of the Montana University System. The president or chancellor must have written confirmation from the business office of the campus where the obligation is owing prior to refusing to register the student.~~

- A. Each president or chancellor is authorized to refuse to register a student who has an overdue debt owed to the campus.
- B. Institutions may, in the control and collection of any debt or claim, impose a reasonable financing and late charge.
- C. Institutions may not:
  - a. Withhold an official transcript or diploma for current or former students on the grounds that the student owes a debt;
  - b. Place a charge on the receipt of an official transcript, other than the fee associated with providing the official transcript; or
  - c. Charge a higher fee for obtaining the transcript due to a debt owed.

History:

Item 26-008-R0180, Authorization to withhold registration, transcripts and diplomas from students owing debts, Montana University System, January 7, 1980; as revised November 18, 1999 (Item 104-103-R0999).