

May 20, 2026

ITEM 224-103-R0526

Request for Authorization to Review Policy 301.5.4 – Single Admissions File

THAT

The Montana Board of Regents approves revisions to BOR Policy, 301.5.4 : Single Admissions File.

EXPLANATION

The system's single admissions file is meant to provide students with a seamless transfer of application materials from one MUS institution to another. This policy adjustment aims to improve upon that goal by 1) making the transmittal form electronic, 2) removing the fee associated with the transmittal request, and 3) clarifying what specific documents need to be included in the full transmittal packet.

ATTACHMENTS

Attachment #1: Redlined version of policy 301.5.4