## MSU-Northern Library

#### **Quick List:**

ABI/Inform

Academic Universe

Agricola

Appl. Sci & Tech Abstracts

ArticleFirst

Biol. & Agric. Index

Books In Print

Britannica Online

Business & Company

CINAHL

ComAbstracts

Computer Database

ContentsFirst

ECO

**EconLit** 

Ei Compendex

**ERIC** 

Expanded Academic

Gale Literary Databases

Gen'i Ref Ctr Gold

GeoRef

Government Pubs

Health Ref. Center

**JSTOR** 

Juvenile Jnl Indexes

Lexis-Nexis

Medline

MLA

Montana St. Periodicals

NetFirst

Newspaper Indexes

**PapersFirst** 

ProceedingsFirst

PROMT

PsycInfo

UnCover

UnionLists

Wilson Biographies

World Almanac

WorldCat

Library Catalog

Updated:

## **Periodical Indexes and Databases**

The Library now offers Remote Access through a Proxy Account to the electronic indexes and databases that the Library subscribes. This service is for current MSUN students, faculty and staff who use an Internet Provider other than MSUN Northern. If you are in one of these groups, proceed to the Proxy Account Registration Form. Once your account has been created, you will receive instructions for using the proxy server. You will receive your account information within 2 working days.

#### **Featured Indexes:**

InfoTrac Databases: Choose from seven different databases, with many of the articles full-text.

Academic Universe (Lexis-Nexis) is primarily full-text with extensive coverage of news, legal material, business, health, and general interest.

## By Subject:

General (all topics) - Arts & Humanities - Business & Economics - Education - Health Science - Science - Social Science

Full Text Finder- use this site to locate which electronic indexes have specific full text journals.

Electronic InterLibrary Loan Request Forms-use these forms to request materials not owned by the MSU-Northern Library.

# Montana State University-Northern Vande Bogart Library Interlibrary Loan Policies

- Montana State University-Northern Library's Interlibrary loan service serves MSU-Northern students, faculty, administration and staff members. All others should make requests through the Havre-Hill County Public Library or another local library.
- Use the Interlibrary Loan Service after having made a search of the materials (books, journal articles, government publications) owned by the Vande Bogart Library. This service is meant to supplement our resources, not replace them.
- The form must be filled in completely. If you have a question about the information required, please ask a staff member.
- Most interlibrary loan requests take between one week to one month to fill. The average is two
  weeks. Please keep this in mind when making your request.
- Because of the passage of HB193, the MSU-Northern Library will absorb the charges connected with your Interlibrary Loan request. We reserve the right to limit requests for books and/or journal articles if it becomes necessary to do so.
- Many lending libraries will not make interlibrary loan renewals, so we cannot accept requests for renewals.
- Failure to return material by the due date will jeopardize future ILL borrowing privileges. ILL privileges may be suspended for a semester or for the school year. Materials not returned will be billed to you at the rate set by the lending libraries.
- Fines may be charged for overdue materials.
- Ordered requests cannot be canceled.
- Unclaimed ILL books will be held for 7 days after notification by telephone or mail before being returned to the lending library. Requests will not be accepted for the same materials. Borrowing privileges may also be suspended for repeated unclaimed requests.
- Questions concerning specific requests may be directed to Vicki Gist, 265-3706.
- Questions concerning the overall service and its policies can be made directly to Vicki Gist or Dr. Will Rawn, Library Director, 265-3706.

### FOR MSU-NORTHERN NORTHNET & DISTANCE EDUCATION STUDENTS

- Use the Interlibrary Loan Service to request materials held at Montana State University-Northern. Also, if the material you need is not available at this library, you can borrow it from another library through Interlibrary Loan. Complete an electronic ILL request form, or a print ILL request form and either fax (406-265-3550 or 406-265-3799) or mail the print form to our Interlibrary Loan Department (see mailing address below). If you do not have a form you can call the University's toll-free number (800-662-6132) or call the library directly (406-265-3706). The material will be mailed to your address as soon as it is received by this library.
- Use the following mailing address:

Interlibrary Loan Department Vande Bogart Library MSU-Northern PO Box 7751 Havre, MT 59501-7751

## **ELECTRONIC INTERLIBRARY LOAN REQUEST FORMS**

JOURNAL/NEWSPAPER ARTICLE REQUEST FORM	
Library Home Page	

Last updated: April 10, 2000

INTERLIBRARY LOAN BOOK REQUEST Reqt #\_ MONTANA STATE UNIVERSITY-NORTHERN Req'd Rec'd \_\_\_\_\_I.D.\_\_\_\_ Due Chgs Ret'd Address:\_\_\_\_ OCLC # Campus Phone: Home Phone: OCLC EMAIL address:\_\_\_ 1. 2. Northern Northern
Graduate Faculty/
Student: Staff: \*\*Other 3. See ILL Today's Staff:\_\_\_ 4. Date: Student:\_ 5. NOT NEEDED AFTER: \_\_ Use ONE form for each book. All areas with \* must be filled in completely. \*Author: \*Title: \_\_\_\_ Date of Publication:\_\_\_\_\_\_
LC or OCLC #\_\_\_\_\_ Publisher: ISBN: SOURCE where you found the above information (include name of Computer Database/Index or Index, volume, date and page number):

PLEASE ATTACH A COPY OF THE CITATION.

INTERLIBRARY LOAN ARTICLE REQUEST Req't#\_\_ MONTANA STATE UNIVERSITY-NORTHERN Req'd \_\_\_ Rec'd Name:\_\_\_ \_\_\_\_\_ I.D. #\_\_\_ Due \_\_\_\_ Chgs Address:\_\_ Ret'd Home Phone: Campus Phone: OCLC# OCLC EMAIL address: Northern Northern \*\*Other

Northern Graduate Faculty/ See ILL Today's
Student: Student: Staff: Date: 1. 2. 3. 4. NOT NEEDED AFTER: \_\_ 5. Use ONE form for each article. All areas with \* must be filled in completely. \*Journal Title:\_\_\_\_ \*Article Author:\_\_\_\_ \*Article Title: ISSN/LC#/OCLC#: SOURCE where you found the above information (include name of Computer Database/Index or Index, volume, date and page number: PLEASE ATTACH A COPY OF THE CITATION.