

**TWO-YEAR EDUCATION TASK FORCE
FORM I: TWO YEAR PROGRAM ADVISORY COUNCILS**

CAMPUS: MSU-BILLINGS COLLEGE OF TECHNOLOGY

CONTACT: BOB CARR

Degree(s)	Field of Study
AA	Business Data Processing (Word Processing)
AS	Fire Science
AAS	Accounting Technology Administrative Assistant Medical Secretary Microcomputer Operations
AAS	Automotive Technology
AAS	Automobile Collision Repair and Refinishing Technology
AAS	Computer Systems Technology
AAS	Practical Nursing
AAS	Process Plant Technology

Summary: MSU-Billings College of Technology has advisory councils for 12 of the 13 AAS degrees offered. The Advisory Council for 13th field of study, Computer Systems Technology, is being formalized.

Analysis: All of the advisory councils have a broad base of community participation and meet regularly to discuss curriculum, placement opportunities, equipment selection, faculty searches and other campus activities.

CAMPUS: DAWSON COMMUNITY COLLEGE

CONTACT: DR. C.J. LAW

Degree(s)	Field of Study
AAS	Agriculture
AAS	Business Management
AAS	Chemical Dependency Counseling
AAS	Computer Support Technology
C	Correctional Officer
C & AAS	Early Childhood Education
C	Farm/Ranch Bus. Management
AAS	Human Services
AAS	Law Enforcement
C	Livestock Technology
C & AAS	Office Technology

Summary: Dawson Community College has active, functioning advisory councils for all 13 of the AAS and Certificate programs offered.

Analysis: All of the councils have a broad base of community participation and meet regularly to discuss program improvement to maintain the employability of graduates, curriculum adjustment, equipment recommendations and related issues.

CAMPUS: FLATHEAD VALLEY COMMUNITY COLLEGE**CONTACT: COLLEEN UNTERREINER**

Degree(s)	Field of Study
ACTIVE	
C & AAS	Accounting Technology
C & AAS	Building Trades
C & AAS	Business Management
C & AAS	Call Center
C	HVAC/R
C	Heavy Equipment Maintenance
AAS	Hospitality Management
AAS	Human Resources Management
AAS	Land Surveying
C	Management Info Systems
C	Medical Transcription
AAS	Natural Resources Mgmt
C & AAS	Office Technology
C	Sports Medicine
AAS	Substance Abuse Counseling
AAS	Web Technology

Degree(s)	Field of Study
INACTIVE	
AAS	Criminal Justice
C & AAS	Goldsmithing
AAS	Human Services
AAS	Medical Assistant
AAS	Paramedicine
AAS	Radiological Technology

Summary: Flathead Valley Community College has active and functioning advisory councils for 20 of the 28 AAS and certificate programs offered. Advisory councils for 8 of the programs have not met within the last year.

Analysis: All of the councils have a broad base of community participation and meet regularly to discuss curriculum review, program guidance workforce training needs, funding, partnerships and scholarships.

CAMPUS: GREAT FALLS COLLEGE OF TECHNOLOGY

CONTACT: JOAN M. FERRIN

Degree(s)	Field of Study
ACTIVE	
AAS	Accounting
AAS, Cert.	Emergency Medical Services
AAS	Fire Services
AAS	Medical Assistant Program
AS	Nursing (2-yr RN)
AAS	Surgical Tech Program

Degree(s)	Field of Study
INACTIVE	
AAS, Cert.	Admin/Gen. Office Assistant
AAS, Cert.	Automotive Technology
AAS	Business Management
Certificate	Dental Assistant
AAS	Dental Hygiene
AAS, Cert.	Health Information Technology
AAS	Interior Design
AAS	Legal Assistant Program
AAS	Physical Therapy Assistant
AAS	Respiratory Therapy

Summary: Great Falls College of Technology has advisory councils for 21 of the 28 AAS and certificate programs offered. 7 of these 21 are active and functioning advisory councils that have met within the last year.

Analysis: All of the councils have a broad base of community participation and meet regularly to discuss curriculum and program direction, externships, and employment opportunities.

CAMPUS: HELENA COLLEGE OF TECHNOLOGY

CONTACT: RICK GRAY

Degree(s)	Field of Study
C & AAS	Accounting Technology
C & AAS	Ag and Ind.-Diesel Tech.
C & AAS	Automotive Technology
AAS	Aviation Maintenance Technology
C & AAS	Computer Technology
C & AAS	Construction Technology
AAS	Electronics Technology
C & AAS	Metals Technology
C & AAS	Office Technology

Summary: Helena College of Technology has active and functioning advisory councils for all 16 of the AAS and certificate programs offered. All of these councils have met within the last year.

Analysis: All of the councils have a broad base of community participation and meet regularly to discuss curriculum, equipment, industry changes, and partnerships.

CAMPUS: MILES COMMUNITY COLLEGE

CONTACT: JAMES JOYCE

Degree(s)	Field of Study
C & AAS	Automotive Technology
C & AAS	Building Technology
AAS	Computer Technology
C & AAS	Electronics Technology
AAS	Executive Admin. Asst./Secretary
AAS	Nursing (RN)

Summary: Miles Community College has active and functioning advisory councils for 9 of the 10 AAS and certificate programs offered. The AAS program in Power Plant Technology was listed as N/A for having an Advisory Council. All of these councils have met within the last year.

Analysis: All of the councils have a broad base of community participation and meet regularly to oversee program relevance and conduct program and curriculum reviews.

CAMPUS: MISSOULA COLLEGE OF TECHNOLOGY

CONTACT: BILL MUSE

Degree(s)	Field of Study
ACTIVE	
C & AAS	Building Maintenance
AAS	Computer Technology
C	Culinary Arts
AAS	Diesel Equip. Technology
AAS	Electronics Technology
C & AAS	Food Services Management
C	Heavy Equip. Operation
AAS	Legal Assisting
C & AAS	Medical Office Technology
AAS	Radiological Technology
C	Recreational Power Equip
AAS	Respiratory Care
AAS	Surgical Technology
C & AAS	Welding Technology

Degree(s)	Field of Study
INACTIVE	
C & AAS	Accounting Technology
AAS	Administrative Assisting
C	Barber Styling
AAS	Management
C	Pharmacy Technology
AAS	Practical Nursing
C	Sales & Marketing

Summary: Missoula College of Technology has active and functioning advisory councils for 18 of the 26 AAS and certificate programs offered. All of these 18 councils have met within the last year. The remaining 8 councils have not met for 2 years or more.

Analysis: Sufficient information was not provided on council participation to determine whether there was broad base community representation. All councils are scheduled to meet annually, but 8 councils have not met for 2 years or more. 3 of the 8 councils have not met for over 9 years. Councils meet to oversee program review and update.

CAMPUS: MONTANA STATE UNIVERSITY-NORTHERN**CONTACT: GREG KEGEL**

Degree(s)	Field of Study
AAS	Agricultural Technology
AS	Associate of Science
C & AAS	Automotive Technology
AAS	Civil Engineering Technology
AAS	Computer Information Systems
AAS	Design Drafting Technology
AAS	Diesel Technology
AAS	Electronics Engineering Technology
AS	Nursing (2-YR RN)
AAS	Water Quality Tech. Environmental Health

Summary: Montana State University - Northern has advisory councils for all 9 of the AAS and certificate programs offered as well as advisory groups for 2 AS programs. The only council to have met within the last year is the AS program for the 2-YR RN degree. There is no information as to when or if the other councils have met.

Analysis: All of the advisory councils have a broad base of community support. The nursing program council meets regularly to oversee program review and update.

CAMPUS: MONTANA TECH COLLEGE OF TECHNOLOGY**BUSINESS****CONTACT: JANE BAKER**

Degree(s)	Field of Study
AAS	Accounting Technology
AAS	Option in Accounting
AAS	Option in Human Resource
C	Bookkeeping
C	Computer Assistant
AAS	Computer Technology
AAS	Option in Application Software Specialist
AAS	Option in Geographic Information Systems (GIS)
AAS	Option in Networking Technology
C	Networking Technician
AAS	Office Technology
AAS	Option in Administrative Assistant
C	Office Assistant
AAS	Option in Medical Office Specialist
C	Medical Receptionist

TRADES & TECHNOLOGY**CONTACT: STEVE LUFT**

Degree(s)	Field of Study
AAS	Automotive Technology
AAS	Drafting Technology
C	Drafting Technician
AAS	Civil Engineering Technology
AAS	Geographic Info Sys/Global Positioning Sys.
AS	Metals Fabrication Technology

NURSING**CONTACT: KAREN VANDAVEER**

Degree(s)	Field of Study
AAS	Nursing

Summary: Montana Tech College of Technology has advisory councils for all 22 of the offered AAS and certificate programs. **Analysis:** All of the councils have a broad base of community participation and meet regularly to provide assistance in developing community relations, developing course content, program review, and equipment and facility recommendations

CAMPUS: THE UNIVERSITY OF MONTANA-WESTERN

CONTACT: KARL ULRICH

Summary: The University of Montana-Western does not have any advisory councils for any of the 7 AAS & Certificate programs.

FOR ALL INSTITUTIONS

Conclusions: Five institutions have active and functioning advisory councils for all of the AAS & Certificate programs. The other five institutions have some active, functioning councils, but also have one or more programs that do not currently have active advisory groups. Several institutions also listed AS & AA programs with advisory councils.

Recommendations: The advisory councils that are currently active have a broad base of community involvement and work within the framework of a defined purpose. Similar advisory councils should be established for those programs that are not currently functioning under the direction of an advisory group.