MONTANA BOARD OF REGENTS OF HIGHER EDUCATION
Policy and Procedures Manual

SUBJECT: RESEARCH AND PUBLIC SERVICE
Policy: 404 – Facilities and Administrative Rate
Adopted: May 30, 1979; Revised: November 20, 2015

Board Policy:

A. The Facilities and Administrative (F&A) rate for the units of the Montana University System (MUS) shall be as follows:

1. Federally sponsored projects for research, instruction, and other sponsored activity (grants, contracts, cooperative agreements), per 2 CFR 200 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance), shall use the federally negotiated rate or the maximum rate allowed under statute for the program/agency.

2. State sponsored projects for research, instruction, and other sponsored activity (grants or contracts):
   a) For research activity, the F&A rate shall be 25% of the total direct costs.
   b) For training programs, the F&A rate shall be 8 percent of total direct costs.
   c) For federal pass-through grants or contracts, the federally negotiated rate for the unit will be applied.
   d) In instances when the sponsor (funding source) for an agency does not allow F & A or will pay only at a reduced rate, the decision to accept the award will remain with the unit.

3. Private, individual or corporation sponsored projects shall use the federal F&A recovery rate for the unit.

4. In special circumstances, the units are authorized to waive/reduce use F&A costs to meet required cost sharing in grants, contracts, and cooperative agreements.

5. UM-Missoula and MSU-Bozeman, as representatives of the affiliated campuses, shall submit to the commissioner of higher education a report summarizing:
   a) All expenditures from sponsored activities (research, instruction, and other sponsored activities) managed by the respective research/business administrative offices as restricted funds via grants, contracts, or cooperative agreements.
   b) F&A recovery as a subset of total expenditures.
   c) Total or unrecovered F&A resulting from state agencies unwilling or unable to comply with BOR Policy 404.

History: