

MONTANA BOARD OF REGENTS OF HIGHER EDUCATION
Policy and Procedures Manual

SUBJECT: COMPENSATION AND EMPLOYEE BENEFITS

Policy 802.7 – Disclosure and Approval of Supplemental Salaries; Montana University System

Approved: January 16, 2003

Board policy

A. When staff items concerning salary are presented to the Board the item shall show, in addition to any other information required by the Commissioner, for each individual listed thereon: (a) the individual's current salary as listed on a Board of Regent's contract, (b) the salary proposed to be listed on the individual's Board of Regent's contract, and (c) the amount of supplementary income received by the individual in the most recent fiscal year as was disclosed or will be disclosed in the report required by Section 7 of Regent's Policy 711.1. If the amount of supplementary income in the coming year is expected to be materially different than the past year the staff item shall so indicate.

B. No non-faculty employee on a Board of Regent's contract may receive from the University System entity at which the individual is employed any compensation over and above that listed on the individual's Board of Regent's contract without approval from the Board either prior to the commencement of the supplementary compensation or at the first board meeting following the commencement. Approval of such supplementary compensation may be requested in conjunction with the disclosure of supplementary salary under paragraph 1 above if the item clearly indicates that approval of future payments is being sought. Approval of supplementary income does not remove the responsibility to list the income in the report required by Section 7 of Regent's Policy 711.1.

History:

ITEM 117-101-R1102 – Proposed new policy regarding Disclosure and Approval of Supplemental Salaries, approved January 16, 2003.