

# MSU Fire Services Training School

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**MSU Fire Services Training School**  
**ALL FUNDS SUBJECT TO BOARD OF REGENTS APPROVAL**  
**FISCAL YEAR 2016**

Campus/Agency	Actual FY 2015	Budgeted FY 2016	Dollar Change Actual 2015 to Budgeted 2016	Percent Change Actual 2015 to Budgeted 2016
<b>MSU Fire Services Training School:</b>				
Current Operating Unrestricted	\$ 716,890	\$ 750,765	\$ 33,875	5%
Current Restricted	\$ -	\$ -	\$ -	-
Current Designated	\$ 148,205	\$ 171,054	\$ 22,849	15%
Auxiliary Enterprises	\$ -	\$ -	\$ -	-
Loan & Endowment Funds	\$ -	\$ -	\$ -	-
Plant Funds	\$ -	\$ -	\$ -	-
<b>TOTAL ALL FUNDS</b>	<b>\$ 865,095</b>	<b>\$ 921,819</b>	<b>\$ 56,724</b>	<b>7%</b>

**Montana State University**  
**Fire Services Training School**  
**Current Unrestricted Expenses**  
**Fiscal Year 2016**

Bud 200

Accounts	Level 1 Acct Code	Actual FY 2015	Percent Of Total Expense	Budget FY 2016	Percent Of Total Budget	Percent Change
<b>Personal Services</b>						
Contract Faculty	610FAC	0	0.00%	0	0.00%	0.00%
Contract Administrative	611ADM	0	0.00%	0	0.00%	0.00%
Classified	611CLS	61,693	8.61%	68,658	9.15%	11.29%
Graduate Assistants	611GST	0	0.00%	0	0.00%	0.00%
Contract Professional	611PRF	294,275	41.05%	331,024	44.09%	12.49%
Other Salaries	612OTS	4,921	0.69%	0	0.00%	-100.00%
Other Compensation	613OTC	0	0.00%	0	0.00%	0.00%
<b>Total Salaries and Wages</b>		<b>360,889</b>	<b>50.34%</b>	<b>399,681</b>	<b>53.24%</b>	<b>10.75%</b>
Employee Benefits	614BEN	130,070	18.14%	153,975	20.51%	18.38%
Employee Waivers	614BNW	0	0.00%	0	0.00%	0.00%
Termination Benefits	615TRB	0	0.00%	0	0.00%	0.00%
Termination Pay	615TRP	468	0.07%	0	0.00%	-100.00%
Other Benefits	619OTB	0	0.00%	0	0.00%	0.00%
<b>Total Benefits</b>		<b>130,538</b>	<b>18.21%</b>	<b>153,975</b>	<b>20.51%</b>	<b>17.95%</b>
<b>Total Personal Services</b>		<b>491,427</b>	<b>68.55%</b>	<b>553,656</b>	<b>73.75%</b>	<b>12.66%</b>
<b>Operating Expenses</b>						
Contracted Services	621SRV	18,596	2.59%	18,305	2.44%	-1.57%
Supplies	622SUP	63,079	8.80%	67,768	9.03%	7.43%
Communications	623COM	14,473	2.02%	17,226	2.29%	19.02%
Travel	624TRV	20,757	2.90%	17,400	2.32%	-16.17%
Rent	625RNT	24,087	3.36%	24,247	3.23%	0.67%
Utilities	626UTL	561	0.08%	400	0.05%	-28.69%
Repairs & Maintenance	627MNT	41,546	5.80%	22,656	3.02%	-45.47%
Other	628OTH	16,616	2.32%	13,865	1.85%	-16.56%
Waivers & Scholarships	628WAV	0	0.00%	0	0.00%	0.00%
Sponsored Programs Indirect Cost	690IDC	0	0.00%	0	0.00%	0.00%
Costs of Goods Sold	629CGS	0	0.00%	0	0.00%	0.00%
<b>Total Operating Expenses</b>		<b>199,714</b>	<b>27.86%</b>	<b>181,867</b>	<b>24.22%</b>	<b>-8.94%</b>
<b>Capital and Transfers</b>						
Capital Equipment	631CEQ	16,560	2.31%	15,242	2.03%	-7.96%
Capital Land	641CLN	0	0.00%	0	0.00%	0.00%
Capital Building	643CBL	0	0.00%	0	0.00%	0.00%
Capital Other Improvements	645COI	0	0.00%	0	0.00%	0.00%
Debt Service	650DBT	0	0.00%	0	0.00%	0.00%
<b>Total Capital</b>		<b>16,560</b>	<b>2.31%</b>	<b>15,242</b>	<b>2.03%</b>	<b>-7.96%</b>
Mandatory Transfer Out	687MXF	0	0.00%	0	0.00%	0.00%
NonMandatory Transfer Out	688NXF	9,189	1.28%	0	0.00%	-100.00%
Intra-Entity Exp-External	689XFR	0	0.00%	0	0.00%	0.00%
<b>Total Transfers</b>		<b>9,189</b>	<b>1.28%</b>	<b>0</b>	<b>0.00%</b>	<b>-100.00%</b>
<b>Total Capital and Transfers</b>		<b>25,749</b>	<b>3.59%</b>	<b>15,242</b>	<b>2.03%</b>	<b>-40.81%</b>
<b>Total Expenses</b>		<b>716,890</b>	<b>100.00%</b>	<b>750,765</b>	<b>100.00%</b>	<b>4.73%</b>

**Montana State University**  
**Fire Services Training School**  
**Current Unrestricted Expenses**  
**Fiscal Year 2016**  
**Public Service**

Bud 200

Accounts	Level 1 Acct Code	Actual FY 2015	Percent Of Total Expense	Budget FY 2016	Percent Of Total Budget	Percent Change
<b>Personal Services</b>						
Contract Faculty	610FAC	0	0.00%	0	0.00%	0.00%
Contract Administrative	611ADM	0	0.00%	0	0.00%	0.00%
Classified	611CLS	61,693	8.75%	68,658	9.30%	11.29%
Graduate Assistants	611GST	0	0.00%	0	0.00%	0.00%
Contract Professional	611PRF	294,275	41.76%	331,024	44.86%	12.49%
Other Salaries	612OTS	4,921	0.70%	0	0.00%	-100.00%
Other Compensation	613OTC	0	0.00%	0	0.00%	0.00%
<b>Total Salaries and Wages</b>		<b>360,889</b>	<b>51.21%</b>	<b>399,681</b>	<b>54.16%</b>	<b>10.75%</b>
Employee Benefits	614BEN	130,070	18.46%	153,975	20.87%	18.38%
Employee Waivers	614BNW	0	0.00%	0	0.00%	0.00%
Termination Benefits	615TRB	0	0.00%	0	0.00%	0.00%
Termination Pay	615TRP	468	0.07%	0	0.00%	-100.00%
Other Benefits	619OTB	0	0.00%	0	0.00%	0.00%
<b>Total Benefits</b>		<b>130,538</b>	<b>18.52%</b>	<b>153,975</b>	<b>20.87%</b>	<b>17.95%</b>
<b>Total Personal Services</b>		<b>491,427</b>	<b>69.74%</b>	<b>553,656</b>	<b>75.03%</b>	<b>12.66%</b>
<b>Operating Expenses</b>						
Contracted Services	621SRV	17,866	2.54%	17,292	2.34%	-3.21%
Supplies	622SUP	63,079	8.95%	67,768	9.18%	7.43%
Communications	623COM	14,473	2.05%	17,226	2.33%	19.02%
Travel	624TRV	20,757	2.95%	17,400	2.36%	-16.17%
Rent	625RNT	24,087	3.42%	24,247	3.29%	0.67%
Utilities	626UTL	561	0.08%	400	0.05%	-28.69%
Repairs & Maintenance	627MNT	41,546	5.90%	22,656	3.07%	-45.47%
Other	628OTH	5,126	0.73%	2,028	0.27%	-60.45%
Waivers & Scholarships	628WAV	0	0.00%	0	0.00%	0.00%
Sponsored Programs Indirect Cost	690IDC	0	0.00%	0	0.00%	0.00%
Costs of Goods Sold	629CGS	0	0.00%	0	0.00%	0.00%
<b>Total Operating Expenses</b>		<b>187,494</b>	<b>26.61%</b>	<b>169,017</b>	<b>22.90%</b>	<b>-9.85%</b>
<b>Capital and Transfers</b>						
Capital Equipment	631CEQ	16,560	2.35%	15,242	2.07%	-7.96%
Capital Land	641CLN	0	0.00%	0	0.00%	0.00%
Capital Building	643CBL	0	0.00%	0	0.00%	0.00%
Capital Other Improvements	645COI	0	0.00%	0	0.00%	0.00%
Debt Service	650DBT	0	0.00%	0	0.00%	0.00%
<b>Total Capital</b>		<b>16,560</b>	<b>2.35%</b>	<b>15,242</b>	<b>2.07%</b>	<b>-7.96%</b>
Mandatory Transfer Out	687MXF	0	0.00%	0	0.00%	0.00%
NonMandatory Transfer Out	688NXF	9,189	1.30%	0	0.00%	-100.00%
Intra-Entity Exp-External	689XFR	0	0.00%	0	0.00%	0.00%
<b>Total Transfers</b>		<b>9,189</b>	<b>1.30%</b>	<b>0</b>	<b>0.00%</b>	<b>-100.00%</b>
<b>Total Capital and Transfers</b>		<b>25,749</b>	<b>3.65%</b>	<b>15,242</b>	<b>2.07%</b>	<b>-40.81%</b>
<b>Total Expenses</b>		<b>704,670</b>	<b>100.00%</b>	<b>737,915</b>	<b>100.00%</b>	<b>4.72%</b>

**Montana State University**  
**Fire Services Training School**  
**Current Unrestricted Expenses**  
**Fiscal Year 2016**  
**Institutional Support**

Bud 200

Accounts	Level 1 Acct Code	Actual FY 2015	Percent Of Total Expense	Budget FY 2016	Percent Of Total Budget	Percent Change
<b>Personal Services</b>						
Contract Faculty	610FAC	0	0.00%	0	0.00%	0.00%
Contract Administrative	611ADM	0	0.00%	0	0.00%	0.00%
Classified	611CLS	0	0.00%	0	0.00%	0.00%
Graduate Assistants	611GST	0	0.00%	0	0.00%	0.00%
Contract Professional	611PRF	0	0.00%	0	0.00%	0.00%
Other Salaries	612OTS	0	0.00%	0	0.00%	0.00%
Other Compensation	613OTC	0	0.00%	0	0.00%	0.00%
<b>Total Salaries and Wages</b>		<b>0</b>	<b>0.00%</b>	<b>0</b>	<b>0.00%</b>	<b>0.00%</b>
Employee Benefits	614BEN	0	0.00%	0	0.00%	0.00%
Employee Waivers	614BNW	0	0.00%	0	0.00%	0.00%
Termination Benefits	615TRB	0	0.00%	0	0.00%	0.00%
Termination Pay	615TRP	0	0.00%	0	0.00%	0.00%
Other Benefits	619OTB	0	0.00%	0	0.00%	0.00%
<b>Total Benefits</b>		<b>0</b>	<b>0.00%</b>	<b>0</b>	<b>0.00%</b>	<b>0.00%</b>
<b>Total Personal Services</b>		<b>0</b>	<b>0.00%</b>	<b>0</b>	<b>0.00%</b>	<b>0.00%</b>
<b>Operating Expenses</b>						
Contracted Services	621SRV	730	5.97%	1,013	7.88%	38.74%
Supplies	622SUP	0	0.00%	0	0.00%	0.00%
Communications	623COM	0	0.00%	0	0.00%	0.00%
Travel	624TRV	0	0.00%	0	0.00%	0.00%
Rent	625RNT	0	0.00%	0	0.00%	0.00%
Utilities	626UTL	0	0.00%	0	0.00%	0.00%
Repairs & Maintenance	627MNT	0	0.00%	0	0.00%	0.00%
Other	628OTH	11,490	94.03%	11,837	92.12%	3.02%
Waivers & Scholarships	628WAV	0	0.00%	0	0.00%	0.00%
Sponsored Programs Indirect Cost	690IDC	0	0.00%	0	0.00%	0.00%
Costs of Goods Sold	629CGS	0	0.00%	0	0.00%	0.00%
<b>Total Operating Expenses</b>		<b>12,220</b>	<b>100.00%</b>	<b>12,850</b>	<b>100.00%</b>	<b>5.15%</b>
<b>Capital and Transfers</b>						
Capital Equipment	631CEQ	0	0.00%	0	0.00%	0.00%
Capital Land	641CLN	0	0.00%	0	0.00%	0.00%
Capital Building	643CBL	0	0.00%	0	0.00%	0.00%
Capital Other Improvements	645COI	0	0.00%	0	0.00%	0.00%
Debt Service	650DBT	0	0.00%	0	0.00%	0.00%
<b>Total Capital</b>		<b>0</b>	<b>0.00%</b>	<b>0</b>	<b>0.00%</b>	<b>0.00%</b>
Mandatory Transfer Out	687MXF	0	0.00%	0	0.00%	0.00%
NonMandatory Transfer Out	688NXF	0	0.00%	0	0.00%	0.00%
Intra-Entity Exp-External	689XFR	0	0.00%	0	0.00%	0.00%
<b>Total Transfers</b>		<b>0</b>	<b>0.00%</b>	<b>0</b>	<b>0.00%</b>	<b>0.00%</b>
<b>Total Capital and Transfers</b>		<b>0</b>	<b>0.00%</b>	<b>0</b>	<b>0.00%</b>	<b>0.00%</b>
<b>Total Expenses</b>		<b>12,220</b>	<b>100.00%</b>	<b>12,850</b>	<b>100.00%</b>	<b>5.15%</b>

**Montana State University  
Fire Services Training School  
5 Year Comparison by Program  
Fiscal Year 2016**

Bud 220

Program	Actual 2012	Actual 2013	Actual 2014	Actual 2015	Budget 2016	Percent Change
Instruction					0	
Organized Research					0	
Public Service	788,947	729,354	682,694	704,670	737,915	4.72%
Academic Support					0	
Student Services					0	
Institutional Support	11,926	12,931	12,936	12,220	12,850	5.15%
Operation and Maintenance of Plant					0	
<b>Total</b>	<b>800,872</b>	<b>742,285</b>	<b>695,630</b>	<b>716,890</b>	<b>750,765</b>	<b>4.73%</b>
Scholarships and Fellowships					0	
<b>Total</b>	<b>800,872</b>	<b>742,285</b>	<b>695,630</b>	<b>716,890</b>	<b>750,765</b>	<b>4.73%</b>

**Montana State University**  
**Fire Services Training School**  
**Current Unrestricted Revenues**  
**Fiscal Year 2016**

Bud 300

Accounts	Level 1 Acct Code	Actual FY 2015	Percent Of Total	Budget FY 2016	Percent Of Total Budget	Percent Change
<b>Tuition and Fees</b>						
Registration Fee	515REG	0	0.00%	0	0.00%	0.00%
Resident Tuition	500RES	0	0.00%	0	0.00%	0.00%
Non-resident Tuition	505NON	0	0.00%	0	0.00%	0.00%
WUE Tuition	505WUE	0	0.00%	0	0.00%	0.00%
Other Tuition	507OTH	0	0.00%	0	0.00%	0.00%
Admissions Fees	515ADM	0	0.00%	0	0.00%	0.00%
Program Tuition & Fees	520PRG	0	0.00%	0	0.00%	0.00%
<b>Total Tuition and Fees</b>		<b>0</b>	<b>0.00%</b>	<b>0</b>	<b>0.00%</b>	<b>0.00%</b>
<b>State Allocations</b>						
Hi-Ed General Fund Revenue	555GEN	713,685	99.61%	747,715	99.59%	4.77%
Hi-Ed Millage Revenue	555MIL	0	0.00%	0	0.00%	0.00%
Other OCHE/State Funding	555SPE	2,729	0.38%	3,000	0.40%	9.93%
<b>Total State Allocations</b>		<b>716,414</b>	<b>99.99%</b>	<b>750,715</b>	<b>99.99%</b>	<b>4.79%</b>
<b>Other Revenues</b>						
Investments	540INV	52	0.01%	50	0.01%	-4.40%
Financial Aid	562FNA	0	0.00%	0	0.00%	0.00%
Carry Forward Funds	585CAR	0	0.00%	0	0.00%	0.00%
<b>Total Other Revenues</b>		<b>52</b>	<b>0.01%</b>	<b>50</b>	<b>0.01%</b>	<b>-4.40%</b>
<b>Transfers</b>						
Mandatory Transfer-In	557MNX	0	0.00%	0	0.00%	0.00%
Non-Mandatory Transfer-In	557NMX	0	0.00%	0	0.00%	0.00%
<b>Total Transfers</b>		<b>0</b>	<b>0.00%</b>	<b>0</b>	<b>0.00%</b>	<b>0.00%</b>
<b>Total Revenues</b>		<b>716,466</b>	<b>100.00%</b>	<b>750,765</b>	<b>100.00%</b>	<b>4.79%</b>

**Montana State University  
Fire Services Training School  
Budget for Designated Funds  
FY16**

Reporting Fund	Beginning Fund Balance	Revenue	Transfers In	Total Revenue	Compensation & Benefits	Operating & Capital	Transfers Out	Total Expenses	Less Compensated	Ending Fund Balance
FSTS Designated	85,226	150,000	0	150,000	57,200	92,800	0	150,000	0	85,226
FSTS Retirement Costs	21,054	0	0	0	0	0	21,054	21,054	0	0
<b>Totals</b>	106,281	150,000	0	150,000	57,200	92,800	21,054	171,054	0	85,226



**Montana State University  
Fire Services Training School  
Actuals for Designated Funds  
FY15**

Reporting Fund	Beginning Fund Balance	Revenue	Transfers In	Total Revenue	Compensation & Benefits	Operating & Capital	Transfers Out	Total Expenses	Less Compensated	Ending Fund Balance
FSTS Designated	88,874	144,557	0	144,557	62,338	85,866	0	148,205	0	85,226
FSTS Retirement Costs	11,865	0	9,189	9,189	0	0	0	0	0	21,054
<b>Totals</b>	100,739	144,557	9,189	153,746	62,338	85,866	0	148,205	0	106,281

ALL FUNDS  
FTE EMPLOYEE DATA

UNIT	Fire Services Training School				
	ACTUAL FY 2015	PER- CENT	BUDGETED FY 2016	PER- CENT	INCR. (DECR.)
CURRENT UNRESTRICTED FUND: <sup>1</sup>					
Contract Faculty (AY)		0.0%		0.0%	
Contract Administrative		0.0%		0.0%	
Contract Professional	5.19	73.0%	5.50	72.4%	6.0%
Classified	1.92	27.0%	2.10	27.6%	9.4%
Overhead Cost Distribution		0.0%		0.0%	
GRA		0.0%		0.0%	
Part-Time and Other		0.0%		0.0%	
TOTAL	7.11	100.0%	7.60	100.0%	6.9%
RESTRICTED:					
Contract Faculty (AY)					
Contract Administrative					
Contract Professional					
Classified					
GTA					
GRA					
Part-Time and Other					
TOTAL	-	0.0%	-	0.0%	
DESIGNATED:					
Contract F					
Contract Administrative					
Contract Professional					
Classified					
GTA					
GRA					
Part-Time and Other	1.75		1.65		
TOTAL	1.75	0.0%	1.65	0.0%	
AUXILIARY:					
Contract Faculty (AY)			-		
Contract Administrative					
Contract Professional					
Classified					
Part-Time and Other					
TOTAL	-		-		
TOTAL FTE:					
Contract Faculty (AY)	-	0.0%	-	0.0%	
Contract Administrative	-	0.0%	-	0.0%	
Contract Professional	5.19	58.6%	5.50	59.5%	6.0%
Classified	1.92	21.7%	2.10	22.7%	9.4%
GTA	-	0.0%	-	0.0%	
GRA	-	0.0%	-	0.0%	
Part-Time and Other	1.75	19.8%	1.65	17.8%	
TOTAL	8.86	100.0%	9.25	100.0%	4.4%

\*\*\*Comments\*\*\*

**THE MONTANA UNIVERSITY SYSTEM  
BOARD OF REGENTS AUTHORIZED RESERVE ACCOUNTS  
FINANCIAL SUMMARY - ACTUAL AND PROJECTED**

NAME					CODE
<b>Fire Services Training School</b>					<b>51100</b>
DESCRIPTION	BOR POLICY 910.10 Retirement Costs	BOR POLICY 901.15 Reserve Revolving	BOR POLICY 901.6 Reverted Appropriations	BOR POLICY 901.13 Scholarships & Stipends	
1. Effective Date of Board Policy	January 2004	May 2005	November 1999	May 2003	
2. Date Reserve Fund Established by Campus	FY 2006				
3. Fund Code (BANNER)	133724				
4. Financial Summary					
Fund Balance - FYE 2014 (Actual)	11,865.33	-	-		
+ Revenues, Transfers In (Actual FY 15)	9,189.02	-	-		
- Expenditures, Transfers Out (Actual FY15)	0.00	-	-		
<b>Fund Balance - FYE 2014 (Actual)</b>	<b>21,054.35</b>	-	-	-	
+ Revenues, Transfers In (Projected FY16)	-	-	-		
- Expenditures, Transfers Out (Projected FY16)	21,054.35	-	-		
<b>Fund Balance - FYE 2016 (Projected)</b>	<b>0.00</b>	-	-	-	
5. Required Reports					
a. Is a long-term deferred maintenance and equipment/fixed asset plan on file with OCHE?					
b. Has the required annual business plan been submitted and approved by OCHE?	Yes				
c. Has the required documentation for the FY06 transfers out of this reserve fund been submitted to OCHE?					

\*\*NOTES\*\*