

## MUSSA Meeting – Videoconference

Monday, April 4, 2016, 11 am

Present: MSU Billings Sheri Steiner (vice chair)  
MSU Bozeman Sylvia Sparkman Shana Wold Joan Ford  
MSU Great Falls Carol Berg Cheryl McGee  
MSU Northern Debra Bradley (chair) Jennifer Anderson  
UM Montana Tech Peggy Delaney Guests: Amy Verlanic, Taryn Quayle & Theresa Rader  
Helena College Brenda Johnson Karina Moulton  
UM Missoula Maria Mangold Judy Wellert

Not Present: UM Dillon

The videoconference was called to order at 11:00 am by MUSSA chair, Deb Bradley. Each location introduced themselves.

Minutes from the March 14, 2016 meeting were approved with corrections to the paragraph regarding Regents meeting discussion to include under-represented / at-risk student population's discussion.

Mary Ann was unable to attend so discussion on changing the MUSSA bylaws regarding officer terms will be held until the next videoconference.

Discussion regarding a PowerPoint presentation for the Board of Regents in May continued from the March videoconference. At the March BoR meeting, the Regents discussed performance based funding and the under-represented / at-risk student populations. The group is defined as: 1) American Indians, 2) Pell Recipients, 3) Veterans, and non-traditional Students (25+ yrs.). MUSSA members noted a number of programs available on their campuses. As discussion continued it was noted that not all campuses offered all the same programs and that they may be funded differently and support resources may vary. As discussion began to run long Debra suggested that she and Maria continue to talk off-line to focus what information and/or data each campus need to gather. Members agreed to this suggestion.

Follow up discussion regarding why staff are leaving the college sector was discussed. The Bozeman campus reported that it ran a Banner report for the four MSU campuses. When looking at the "reason for leaving" field it found errors, upon research this field is information reported to Human Resources and not gathered as part of an exit interview. Based on the lack of informational accuracy, Debra tabled any reporting on this information at the May Regents meeting.

Other Business: Shana suggested a possible format for the May PowerPoint, a lead slide with all the campuses listed and a check mark under which programs were available on each campus. Then individual slides noting enrollment, category, staffing, etc. If campuses have a short narrative specific to their campus this may be included on their slide or verbally as an example of their campus.

Meeting adjourned at 11:50 am. The next video conference is May 9, 2016 at 11:00 am.

CARRY OVER AGENDA ITEMS: Bylaw amendment proposal by Mary Ann and under-represented  
Leadership elections, terms begin August  
NEXT MUSSA VIDEOCONFERENCE: May 18  
NEXT MUSSA/BOR MEETING: May 19-20 at MSU Northern