MUSSA

Minutes: 10 a.m., February 14, 2017, Video-Conference

Present:
- Billings: Sheri Steiner, Darrel Williams
- Bozeman: Joan Ford
- Butte: Peggy Delaney
- Great Falls: John Cereck, Priscilla Azure
- Helena: Brenda Johnson, Jessie Pate
- Missoula: Maria Mangold, Luke Alford, Judy Wellert

Discussion of MUSSA 2017 Survey
- The survey should be emailed to constituents by February 15 and will close to input on March 15. MUSSA reps should distribute it to whoever their staff association represents on their individual campus.
- An email from the campus staff association leadership should explain the purpose of the survey, how long it takes to complete, include the survey link and the deadline of March 15. Maria will send a sample email each campus can adapt.
- The MUSSA icon is on the MUSSA website for anyone who wants to use it in their survey email.
- It would be good to send weekly reminders to constituents.
- Questions will be added to indicate the staff member’s level of satisfaction with campus leadership/administration and with the Office of the Commissioner of Higher Education. A new link to the survey will be sent to all MUSSA reps by a.m. Feb. 15.
- All MUSSA representatives will have access to all the data. They should pull out compelling data trends, think about the context for their own campus data, and share those points with MUSSA reps so we can begin to develop a presentation arc for the meeting with the Board of Regents in May.
- Data from the survey may be shared with your campus leadership prior to sharing it at the Board of Regents meeting.
- Judy will send a Doodle poll to set a meeting for the end of March.

The meeting was adjourned at 10:40 a.m.