MUSSA WebEx Minutes

Thursday, November 29, 2018

I. Call to Order
   • Chair Priscilla Azure called the meeting to order. Those present included:
     Billings: Sheri Steiner (MUSSA Vice-Chair) and Darrel Williams
     Bozeman: Jennifer Nesbitt
     Great Falls: Priscilla Azure (MUSSA Chair)
     Butte: Peggy McCoy
     Missoula: Rozlyn
     Lisa Hespen from Bozeman was present to take minutes.
     Havre: Not Present
     Helena: Not Present

II. Approval of Minutes
    • September 20, 2018 and October 29, 2018 Minutes – approved

III. Previous Business
    • Vote on Strategic Plan
      ◆ Due to many being absent, it was decided the vote for the Strategic Plan would be done
electronically. Those present went over the Strategic Plan. There was also discussion on trying
to bring campuses together and working towards similar goals. It was also noted members of
MUSSA are hoping to use each other for resources and to act as a sounding board.

      ◆ The topic of an Annual Report was brought up. Lisa will be looking into whether or not a report
needs to be submitted in January.

    • MUSSA Membership- Sheri from Billings spoke with the Chancellor at Western in September and the
Chancellor had expressed interest in trying to get something going in Dillon with MUSSA. Sheri will
contact her to see who should be approached about joining.

    • Staff Satisfaction/Pre-Strategic Plan Survey- Luke and Maria from UM lead the committee for the
previous staff satisfaction survey. Missoula already has a survey committee formed for their staff
senate and would be willing to coordinate the new survey. Rozlyn of Missoula is willing to reach out to
find volunteers to assist. It was decided a committee would be formed by volunteers from every
campus to take on this task. The volunteers do not need to be MUSSA members.

      ◆ There was discussion regarding whether or not the same questions should be used. It was
decided to use the previous questions in order to see if any progress has been made since the
last survey.

IV. New Business
    • Action A Implementation- This matter was tabled until next week.
V. Campus Reports

- **Bozeman**: Nothing to report.
- **Butte**: Chancellor search is now public and the committee for the search has met. The committee includes 8 faculty members and 1 staff member. Peggy DeLaney announced her retirement.
- **Billings**: A lot is happening on the Billings campus. The new Provost has started and is going through a reorganization of reporting lines. She is meeting with all their departments to learn how to better streamline processes and create a more productive environment for students. The City College has a new Dean starting January 2nd. MSUB is also kicking off their 2nd annual tree raffle. All the proceeds raised will go towards the Tumbleweed program which supports homeless people between the ages of 16-24.
- **Great Falls**: They will be combing their CFO position with Havre and are interviewing candidates. This position will oversee both the Great Falls and Havre campuses.
- **Missoula**: UM is holding a staff summit and working on their Celebrate You program. The topic of job reclassification was brought up on campus as well as the challenges they are facing in trying to figure out how to classify positions.
- **Havre**: Not present.
- **Helena**: Not present.

Next Meeting: **TBD**

Meeting adjourned at 12:03 p.m.