MUSSA WebEx Minutes

Thursday, December 13, 2018

I. Call to Order
   - Chair Priscilla Azure called the meeting to order. Those present included:
     Billings: Sheri Steiner (MUSSA Vice-Chair), Darrel Williams
     Bozeman: Jennifer Nesbitt, Ramie Pederson
     Great Falls: Priscilla Azure (MUSSA Chair), Laramie Smovir
     Missoula: Rozlyn Haley
     Lisa Hespen from Bozeman was present to take minutes.
     Butte: Not Present
     Havre: Not Present
     Helena: Not Present

II. Previous Business
   - Discussion on next steps of Strategic Plan
     - The Strategic Plan was approved via electronic vote. MUSSA will continue to work towards the first strategy regarding professional development. Some campuses, such as Missoula, noted they currently do not have anything set up for staff professional development while other campuses had some sort of funding or program established. It was noted that with the technology available, professional development trainings could be done system-wide. It was decided a subcommittee should be formed to look into this possibility.
     - Everyone was encouraged to share the Strategic Plan with their campuses.

III. New Business
   - Annual Report to BOR
     - Members are still in the process of proofing and editing the Report. Deadline to submit corrections or additions is Friday.

IV. Campus Reports
   - Bozeman- The 2nd quarterly meeting between Staff Senate and Professional Council will be taking place next week. University Council passed the new Strategic Plan for MSU.
   - Butte- Not present.
   - Billings- The campus is working on revising housing and residence fees. Any revisions will need to go to the BOR for final approval. The Staff Senate discussed the MSUB Strategic Plan and a staff member will be included on every subcommittee for a core theme. There will be open forums in the spring.
   - Great Falls- The Staff Senate officially began working on on-line suggestions and have been able to accommodate a nap room for staff to use during the lunch hour.
- **Missoula** - UM has their volunteers to serve on the committee for the Staff Satisfaction Survey. They would like to have someone from each campus on this committee. Every campus will request volunteers from their staff senate to be on the committee.
- **Havre** - Not present.
- **Helena** - Not present.

Meetings will be taking place on a set date and time starting in January. Lisa will advise which date/time works best with everyone’s schedules.

**Next Meeting:** TBD

Meeting adjourned at 3:30 p.m.