MUSSA WebEx Minutes

Thursday, May 9, 2019

I. Call to Order
   • Chair Priscilla Azure called the meeting to order. Those present included:
     Missoula: Charity Attebury
     Havre: Deb Bradley
     Great Falls: Priscilla Laramie
     Butte: Peggy McCoy
     Bozeman: Ramie Pederson, Jennifer Nesbitt, and Katy Owens
     Billings: Sheri Steiner (MUSSA Vice Chair), Darrel Williams
     Helena: Not Present (forwarded campus report to Lisa)
     Lisa Hespen from Bozeman was present to take minutes.

II. Previous Business
   a. Approval of April Minutes
      • The April minutes were approved.
   b. Staff Survey
      • Status/Updates
        Charity from UM reviewed the responses from the 2019 Staff Satisfaction Survey and prepared a synopsis. She will be digging deeper to prepare a more detailed overview as time allows. There was a total of 1,519 responses and overall had campuses had good participation.

      • Distribution/Communication
        There was discussion on whether or not MUSSA should send a synopsis of the report to the BOR since there is not a lot of time to go over everything at the presentation. Members noted the BOR needs to understand how retention is really having a huge impact on workloads and changes to job duties. Ultimately it was decided to send each Regent a copy of the report.

   c. BOR Meeting
      • Members Reviewed the current draft of the slideshow and provided possible edits as well as the order of speakers.

   d. Strategic Plan
      • Members reviewed the Strategic Plan Tracking Spreadsheet. Everyone was asked to make sure the information for their campus is correct and further noted a copy would be sent to the BOR.
III. Campus Reports
   a. Missoula – not present
   b. Helena – The Helena campus is currently working to evaluate recycling procedures and receptacles on campus. A BBQ picnic is being planned for June and will include burgers, hot dogs, and lawn games. This is a way for campus to get everyone together and have fun.
   c. Havre – The Havre Staff Senate re-elected their President and Vice President.
   d. Great Falls – Will soon hold their annual Staff Senate elections. Some offices around their campus will be undergoing rearranging.
   e. Billings – MSU Billings held their annual staff appreciation dinner. A staff training was held for campus and said training will soon be sent out to other campuses to use.
   f. Butte – The new Chancellor, Dr. Les Cook, will begin work on July 1st. On June 14th Butte will be holding a farewell BBQ for Chancellor Blackketter and celebrated their 70th anniversary of Petroleum Engineering. The Butte Student Success Center will be opening soon.
   g. Bozeman – The Professional Council and Staff Senate organizations will be dissolving and a new, united staff organization is being formed. Staff Senate will be having their annual luncheon with President Cruzado next week. Team nominees for the Excellence in Service Team Award met for their team luncheon with President Cruzado.

Not meeting next week due to the meeting on May 21st in Great Falls.

Meeting adjourned at 3:46 p.m.